

Day32 Enterprises

PO BOX 591733, San Antonio, TX 78259
Tel (210) 787-2851 FAX (210) 767-0043
<http://www.day32.com/tenant/repairs.html>

REPAIR REQUEST

Property Address: _____

Requested By: _____ Date: _____

Phone1: () _____ ext. _____ Hours: _____

Phone2: () _____ ext. _____ Hours: _____

Note: Please indicate the hours you will be available at each number listed above.

Do you have any pets? Yes No

Do you have an alarm? Yes No

Work Requested: (Please describe the problem(s) in detail):

Per section 18A of the lease agreement (TAR-2001), all requests for repairs must be submitted in writing. For your convenience, you may submit this repair request form by FAX to (210) 767-0043, or online at <http://www.day32.com/tenant/repairs.html>. After hours major **emergencies only** (e.g. major plumbing, electrical, structural, etc.) may be reported by calling **(210) 787-2851**. For non-emergency repairs, you will be contacted to schedule an appointment within 2 business days. If this does not occur please call the emergency contact number listed above.

I understand the above and acknowledge that if the repair is found to be of tenant responsibility or cause; that I will be invoiced for part or all of the incurred charges.

Tenant Signature

Date